

Latva Machine LLC Standard Terms and Conditions

1. **Acceptance:** A purchase order constitutes a binding contract upon the terms and conditions herein when accepted by seller, either by acknowledgement or by commencement of shipments. If any of the Seller's prior proposals, quotations or writings conflict with the terms of a purchase order the seller shall promptly contact LMI.
2. **Shipping Documents:** All shipments shall include:
 - a. Packing list
 - b. Description
 - c. Quantity.
 - d. Certificate of conformance (C of C)
 - e. LMI purchase order number
 - f. LMI job number
 - g. LMI part number (if applicable)
 - h. Production lot number (if applicable),
 - i. MSDS (if applicable)
 - j. Any other documents referenced on LMI drawings or purchase order.
3. **Changes, Additions, Deletions:** LMI shall have the right to make changes to a purchase order as to packing, packaging, testing, specifications, quantities, designs, delivery schedule, place of delivery or any other phase of the work to be performed. If any changes cause an increase or decrease in Seller's material costs or in the time required for performance of Seller's obligations under a purchase order, an equitable adjustment to the purchase price and/or costs appearing on the invoice may be made.
4. **Confidential Data:** Seller agrees to treat as strict secret and confidential of LMI and LMI's customers all specifications, drawings, samples, and other information supplied by LMI for purposes of this purchase order and further agrees not to disclose any of such confidential information or other information relating to this order to any person or entity other than employees of Seller who need to know such information.
5. **Handling:** No scuffs, scratches, nicks or dings are allowed on any finished parts. Package properly to prevent shipping damage including returning in individual packages as received from LMI.
6. **Heat Treat:** When the spec requires furnace charts, they must be included with shipment. Note time and temp on certification when required by the spec.
7. **Revision level:** All processes must be performed and certified in accordance with the current revision of the specification as of the date of the purchase order unless otherwise specified in documentation. Current specification revision must be noted on seller's certification.
8. **Raw Materials:** Raw materials shall include original, physical and chemical mill certification. All material to be DFARS and DRC (conflict materials free) compliant unless approved by LMI. Multiple heat lots are not allowed unless approved before hand by LMI. Current revision may be required and will be specified on the PO as needed.
9. **Mercury Contamination:** Material and special processes must certify that parts were not contaminated by mercury during processing.